



Wyoming Valley Children's Association
1133 Wyoming Ave, Forty Fort, PA 18704
570-714-1246 | tromano@wvcakids.org

Job Description - Preschool Teacher

Overview:

The Classroom Teacher is a key member of the education team that supports the mission and values of the Wyoming Valley Children's Association and early childhood education. The teacher utilizes early learning, Keystone Stars and other applicable federal, state and local standards to provide a developmentally appropriate schedule, activities and classroom environment for a special education inclusive classroom. The Classroom Teacher will coordinate the activities of the classroom staff -assistant and/or the aide and work with families to engage them in their child's program. **To apply email resume to: tromano@wvcakids.org**

Education Required:

- Pennsylvania Department of Education (PDE) Early Childhood Education (ECE) certification and Special Education certification with at least 18 credits in Early childhood education.

Duties and Responsibilities:

- Provides direct classroom instruction to preschoolers in accordance with the child's IEP and WVCA's established Creative curriculum and PBIS.
- Provides oversight, direction and support to all classroom assistants and aides.
- Completes Work Sampling Assessments, Battelle II Screenings, Progress Monitoring, parent meetings, etc.
- Develops and implements lesson plans, Individualized Education Programs (IEPs) and Maintains individual child documentation.
- Demonstrates flexibility in addressing daily situations involving children, classroom staff, building staff, and parents.
- Works with parents, supervisor, lead agency and related staff to address individual children's goals.
- Attends trainings, informal and formal meetings, as needed.
- Utilizes agency established self-assessment protocol as a strategy for professional growth.
- Perform other duties as assigned.
- The teacher is responsible for safety and the well-being of every child. No child is ever to be left unattended.
- The teacher will maintain the integrity of the organization by demonstrating a positive attitude and always maintaining the strictest level of confidentiality and privacy of all families.
- Strong behavioral strategies are implemented with consistency and sensitivity; additional support intervention is to be requested in the event of additional training.

Skills, Knowledge, and Experience Required:

- Individualized Education Program (IEP) experience, including demonstrated experience in the planning, writing and implementation of IEP's in PELICAN system, progress monitoring, positive behavior supports preferred.
- Experience communicating with families, formally and informally, including engaging families in their child's educational program preferred.

- Experience in providing direct services to preschoolers preferred.
- Knowledge of and/or experience implementing the Keystone Star 4 and other applicable federal, state and local standards in an inclusive setting preferred.
- Ability to effectively communicate to internal and external staff, and parents/guardians.
- Experience with technology as related to early intervention services and data collection preferred.
- Effective written and oral communication skills.
- Demonstrated experience with Microsoft Office applications, including Outlook, Word, Excel.
- Demonstrated ability to work effectively as part of a team.